

**BRADFORD EXEMPTED VILLAGE BOARD OF EDUCATION
 SEPTEMBER 14, 2020
 REGULAR SESSION 6:30 PM
 EXECUTIVE SESSION IF NECESSARY**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

ROLL CALL Time: 6:38 PM

Dr. Swabb	P	Mrs. Brewer	Absent	Pastor Reindel	P	Mr. Besecker	P	Mr. Miller	P
-----------	---	-------------	--------	----------------	---	--------------	---	------------	---

BOARD PRESIDENT’S REPORT: DR SCOTT SWABB

A. Welcome

This meeting will be broadcasted. Meeting will be virtual during the State Emergency as recognized on the April 20, 2020 board meeting if needed.

B. Review of Agenda

ADOPTION OF THE AGENDA

A. Additions and Deletions to Agenda

B. Approval of the Agenda

Motion: Mr. Miller; Second: Mr. Besecker

Mr. Besecker	I	Mr. Miller	I	Dr. Swabb	I	Mrs. Brewer	----	Pastor Reindel	I
--------------	---	------------	---	-----------	---	-------------	------	----------------	---

**MOTION PASSED 4-0
 RESOLUTION NO 068-2020**

APPROVAL OF MINUTES

A. August 10, 2020 - Regular Meeting

Motion: Pastor Reindel; Second: Mr. Miller

Mr. Besecker	I	Mr. Miller	I	Dr. Swabb	I	Mrs. Brewer	----	Pastor Reindel	I
--------------	---	------------	---	-----------	---	-------------	------	----------------	---

MOTION PASSED 4-0
RESOLUTION NO 069-2020

ADMINISTRATIVE REPORTS

A. Mr. Joe Hurst, Superintendent

- Vestibules – The vestibules really look good and were a great enhancement to the school. Workers Compensation grant paid for large percentage of the costs of the vestibules. Graphics will be placed on the windows for the completion of the project. The contractors are still trying to do a final cleaning of the bricks.
- First week of school – Proud of staff and students. Masks and temperature taking have been working well.
- HVAC system - Not working well with nonresponsive computerized systems. Skip may need to overhaul system to create compliance with monitoring systems. Cost is estimated to be \$10,000.00 or more to fix.
- Outside lighting - Reviewed for replacement. Further lighting changes to be made with LED leading to cost savings.
- Seamless Summer – A thanks to Cheryl Clark enabling the school to extend to December 31, 2020, the Seamless Summer program. The allows all students to receive free lunch and breakfast regardless of their situation.
- Student Recognition – Not being done at this time.
- Restart Committee – Thanks to the sixteen people who took time over the summer to meet together to construct and organize plans for restarting school. These sixteen people who should receive recognition are as follows:

Tina Schmitz
Moniqua Skinner
Jamie Sink
Karen Gehret
Cindy Angle
Laura Sneed
Patrick White
Haley Patty
Holly Johnson
Matt Triplett
Sara Timmerman
Michelle Lavey
Zach Delloma
Bob Daugherty
Wendy Ray
Joe Hurst.

B. Mrs. Michelle Lavey, Elementary Principal –

- Excited to have children back in building. Thanks to the staff for all their hard work in making this happen.
- Teachers are working to receive their google certification
- Busing has went smoothly for the year with no major problems.
- Kids have adjusted to masks
- Students going outside at lunch for play periods.

C. Mr. Matt Triplett, Secondary Principal –

- Staff and students have been great in their return to school.
- Block schedule is being used to educate the students.
- Mask breaks taken periodically in the classroom.
- Overflow of over 20 students in class are sent to another room and observing class on google classroom to eliminate overcrowding in the rooms.

Mr. Miller asked about virtual students. Mr. Triplett reported they are being overseen by Mrs. Roberts, grade levels K-5 and Mrs. Yingst, grade levels 6-12. Mr. Triplett reported things are going well.

D. Mr. Bob Daugherty, Assistant Principal – Not present

E. Mrs. Chloe Thompson, Athletic Director/Transportation Director –

- Sports back for athletes over a month now.
- Shout out and thanks to all of the following individuals/businesses who contributed to purchase the new scoreboards for the gym:

Penny' Blacktop	c/o Matt Penny
Primary Care Internists	c/o Dr. Scott Swabb
C Squared Industrial	c/o Trey Manuel
Bradford Athletic Boosters	
M & T Excavating	c/o Tim & Matt Reed
In Memory of Noah Helman	c/o Scott Helman Family

F. Mrs. Maria Brewer, Upper Valley CC update – Not present

G. Mrs. Carla Surber, Treasurer -

- Bus numbers were presented for the 2019-2020, reflecting the change in costs per mile as a result of the business practice change
- Financial Report were filed with the State of Ohio on August 30th, 2020, for the June 30th year end and will be advertised and placed on the website.

- Much grant activity with both Federal and State Grants continue to occur within the school district

PUBLIC PARTICIPATION - Per Board Policy 0169.1 "PUBLIC PARTICIPATION AT BOARD MEETINGS" line A "Public participation shall be permitted as indicated on the order of business and/or at the discretion of the presiding officer. As advertised, only those with prior contact will participate in this section. - **NONE**

FINANCIAL REPORT FROM THE TREASURER: Mrs. Carla Surber

Consent Calendar (items 1 through 18). All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Calendar and be discussed and voted upon separately.

The Superintendent recommends approval of all Consent Agenda items:

1. Financial Journal – August 2020
2. Check Register – August 2020
3. Then & Now certification of bills that were obligated by employees of the district:

Business	Encumbered	Payable
Sign Crafters, Inc	\$0.00	\$380.00
Hudl	\$0.00	\$1,099.00
United States Postal Service/Chloe Thompson	\$0.00	\$15.50
Scholastic, Inc	\$0.00	\$38.15
New Creation Counseling Center	\$0.00	\$3,394.00
McGraw Hill LLC	\$0.00	\$210.59
Four Star	\$168.30	\$374.50
Special Design Products, Inc	\$1,403.04	\$1,558.04
Patty's IGA Bradford School/Michelle Lavey	\$0.00	\$37.25

4. Approval of Permanent appropriations for necessary amendment.
5. Approval of Transfers and Advances for the month:

- Recommend repayment of the athletic advance in the amount of \$20,000.00. This is to repay per resolution #052-2020. On August 10, 2020, a transfer was made in the amount of \$20,000.00 to offset the original advance.
 - Advance from 001 General Fund into CRF 510-9021 the amount of \$21,893.00.
 - Advance from 001 General Fund into Broadband Ohio Connectivity Grant 510-9223 the amount of \$6,670.46.
 - Advance from 001 General Fund into Title I 572-9021 the amount of \$25,000.00.
 - Advance from 001 General Fund into Comprehensive Literacy 599-9121 the amount of \$50,000.00.
 - Advance from 001 General Fund into Rural Educational Achievement Program (REAP) 599-9821 the amount of \$20,000.00.
6. Recommend the creation of a new fund 510 Corona Relief Fund
 7. Recommend the acceptance of Fund 572, Expanding the Opportunities For Each Child Noncompetitive Grant in the amount of 2,148.88.
 8. Recommend the approval of a donation from Rogers Grain, Inc of \$115.00 to sponsor website to be used for FFA fruit sale.
 9. Recommend approval of REAP (Rural Educational Achievement Program) Grant in the amount of \$34,530.00.
 10. Recommend approval of the Comprehensive Literacy State Development Subgrant in the amount of \$ 208,270.00 to be shared with Milton Union and Northridge School Districts.
 11. Recommend approval of donation from Darke County School Nurses, Darke County General Health District, Midmark & Wayne Healthcare Foundation for the following:
 1. Non-Contact forehead thermometers for District
 2. Digital thermometers one for every family in District
 3. Checklist for every family in District identifying COVID symptoms.
 12. Recommend approval of donation from Buckeye Insurance Company of a \$100.00 Amazon gift card, sanitation wipes, several individual hand sanitizers, and a bottle of hand sanitizer.
 13. Recommend approval of donation for school supplies from the following groups/organizations:
 - Darke County United Way
 - Leis Realty
 - Buckeye Insurance of Arcanum
 - Pastor Louis Reindel
 - Bradford Summer Lunch Program

14. Recommend approval of the June 30, 2020, General Purpose External Financial Statement. It was filed for the school district with the Auditor of State Office through the Hinkle Report. The school district will advertise this document upon approval.

15. Recommend approval for front office petty cash in the amount of \$50.00.

16. Approval of the following funds for the 2020-2021 school year:

510-9021 - CRF (Coronavirus Relief Fund) for rural and small town school district grant in the amount of \$21,893.00 as accepted on August 10, 2020.

510-9223 – Broadband Ohio Connectivity Grant in the amount of \$6,670.46 to be used for portable hotspots and outdoor access points.

599-9121 - Comprehensive Literacy State Development Grant

599-9821 - Rural Education Achievement Program

17. Recommend that the Board of Education approve the Procurement Procedures and the Technical Evaluation of Proposals Document in accordance with Uniform Guidance which will supersede all previous procurement documents approved administratively or by the Board of Education and will be the standard for the district for the 2020-2021 school year and all subsequent years.

18. Adoption of pickup

Be it resolved, effective August 1, 2020, the Bradford Exempted Village School District agrees to pick up the total amount of employee contributions required by Section 3307.26, Revised Code, to be contributed by the Superintendent to STRS Ohio. Bradford Exempted Village School District is permitted to pick up employee contributions pursuant to Section 3307.27, Revised Code, and Section 414(h)(2) of the Internal Revenue Code. These picked-up contributions, although designated as employee contributions, are being paid by the Bradford Exempted Village School District in lieu of employee contributions and shall be paid by the board as a fringe benefit in addition to the contract salary otherwise payable to the employee. These contributions shall be treated as additional compensation and included in salary for retirement purposes.

Employees in the Superintendent group may not opt out of the picked-up contributions or elect to receive the contributed amounts directly instead of having them picked up by the Bradford Board of Education and paid to STRS Ohio.

In addition, an adoption of pickup will be filed with previous contracts under this group beginning with July 1, 2013.

Motion: Mr. Besecker; Second: Mr. Miller

Mr. Besecker	I	Mr. Miller	I	Dr. Swabb	I	Mrs. Brewer	----	Pastor Reindel	I
-----------------	---	---------------	---	--------------	---	----------------	------	-------------------	---

MOTION PASSES 4-0

RESOLUTION NO 070-2020

OLD BUSINESS - NONE

NEW BUSINESS

Consent Items (items 1 through 11). All matters listed under the Consent Items are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Items and be discussed and voted upon separately.

The Superintendent recommends approval of all Consent Agenda Items pending completion of all necessary requirements including certifications/licensure and successful completion of criminal background checks:

1. Classified Personnel - One (1) Year Substitute Contract for the 2020-2021 school year:

Kristi Curtis - Substitute Nurse
Katelyn Gade - Substitute Nurse

2. Supplemental - Supplemental Assignments - One (1) Year Supplemental Contract for the 2020-2021 school year:

Wanda Roberts	Remote Learning Supervisor K-5
Crystal Yingst	Remote Learning Supervisor 6-12
Tabatha Canan	Ticket Taker
Cully Canan	Ticket Taker
Athena Beachler	Ticket Taker
Gareth Beachler	Ticket Taker
Amy Gade	Ticket Taker
Rita Leis	Ticket Taker
Karen Gehret	Ticket Taker
Sally Brewer	Clock Operator
Bobby Barhorst	Clock Operator
Gareth Beachler	Volunteer Assistant Cross Country Coach
Michael Benanzer	7 th Grade Girls Basketball Coach

3. Classified Personnel - One (1) Year Contract for the 2020-2021 school year:

Nicola Huff - Bus Aide
Bethany Clark - Bus Aide

4. Recommend approval for tuition reimbursement for **Sara Timmerman** in the amount of \$450.00 for 3 Semester Credit Hours.

EDA 611 - Assessment of Instruction For School Improvement

Monday, September 14, 2020

Page 7 of 10

5. Recommend approval for tuition reimbursement for **Jana Berning** in the amount of \$1,350.00 for 9 credit/semester hours:
 - EDFI 6410 - Statistics in Education
 - EDTL 6270 - Technology Reading Instruction
 - EDTL 6440 - Seminar in Literacy Research
6. Recommend approval for Food Procurement Contract with addendum to Child and Adult Care Food Program.
7. Recommend creation of additional hours in the school clinic for the days that our nurse is not able to work (each Wednesday 7:45 am - 2:45 pm).
8. Recommend approval based on the Bradford Public Library Board of Trustees, at their meeting, voted to recommend that the Bradford Board of Education appoint:
 - **Jean Karnehm** - 7-year term as Trustee beginning January 1, 2021-December 31, 2027
 - **Rosemary Mohler** - Trustee beginning October 1, 2020-December 31, 2021
 - **Chuck Petty** - Trustee beginning October 1, 2020-December 31, 2024
9. Recommend approval of up to 1 additional hour for the newly-hired bus aide(s) as needed. (Up to 2 total hours possible)
10. Recommend approval of the following assignments for Title IX positions:
 - Coordinator - Chloe Thompson
 - Decision Makers - Matt Triplett & Joe Hurst (appellant)
 - Investigators - Michelle Lavey & Bob Daugherty
11. Recommend the articulation agreements with applicable universities offering college credit plus to district students.

WHEREAS this Board has posted the above positions as being available to employees of the District who hold education licenses, and no such employees meeting all of the Board's qualifications have applied for, been offered, and accepted such positions, and

WHEREAS this Board then advertised these positions as being available to licensed individuals not employed by this District, and no such people meeting all of the Board's qualifications have applied for, been offered, and accepted such positions,

Be it THEREFORE RESOLVED, that the above non-licensed individuals be employed as noted.

END OF CONSENT AGENDA

Motion: Mr. Miller; Second: Mr. Besecker

Mr. Besecker	I	Mr. Miller	I	Dr. Swabb	I	Mrs. Brewer	----	Pastor Reindel	I
-----------------	---	---------------	---	--------------	---	----------------	------	-------------------	---

**MOTION PASSES 4-0
RESOLUTION NO 071-2020**

FIRST READING FOR THE FOLLOWING NEOLA POLICY:

Policy

po2266 - Title IX

ag2266 - Title IX

SECOND AND FINAL READING FOR THE FOLLOWING NEOLA POLICY:

Superintendent recommends the second reading and acceptance of Neola Policy Update OTES-2.0 transition (Note - this policy was passed with an emergency vote at the last meeting and therefore does not need an additional vote):

Policy

po3220 - OTES 2.0 transition

ENTER EXECUTIVE SESSION (IF NECESSARY)

 X (G) (1) The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student requests a public hearing

 (G) (2) The purchase of property for public purposes or the sale of property at competitive bidding

 (G) (3) Conferences with the board's attorney to discuss matters which are the subject of pending or imminent court action

 (G) (4) Preparing for, conducting, or reviewing negotiations or bargaining sessions with employees

 (G) (5) Matters required to be kept confidential by federal law or rules or state statutes

 (G) (6) Specialized details of security arrangements

Motion: Pastor Reindel; Second: Mr. Miller

Mr. Besecker	I	Mr. Miller	I	Dr. Swabb	I	Mrs. Brewer	----	Pastor Reindel	I
-----------------	---	---------------	---	--------------	---	----------------	------	-------------------	---

**MOTION PASSES 4-0
RESOLUTION NO 072-2020**

ENTER EXECUTIVE SESSION at: 7:12 PM

EXIT EXECUTIVE SESSION at: 8:03

12. Recommend approval of the Memorandum of Understanding with the Bradford Education Association outlining the timeline for communicating changes to the teachers' working conditions.

Motion: Pastor Reindel; Second: Mr. Besecker

Mr. Besecker	I	Mr. Miller	I	Dr. Swabb	I	Mrs. Brewer	----	Pastor Reindel	I
-----------------	---	---------------	---	--------------	---	----------------	------	-------------------	---

**MOTION PASSES 4-0
RESOLUTION NO 073-2020**

ADJOURNMENT

Motion: Mr. Miller; Second: Pastor Reindel

Mr. Besecker	I	Mr. Miller	I	Dr. Swabb	I	Mrs. Brewer	----	Pastor Reindel	I
-----------------	---	---------------	---	--------------	---	----------------	------	-------------------	---

MOTION PASSES 4-0

Time: **8:04 PM**

Dr. Scott Swabb

Mrs. Carla Surber, CPA, CGMA